

# AFC

Art  
Friends  
Cambridgeshire

## **Art Friends Cambridgeshire**

Report and Financial Statements  
Year ended: 31 December 2023

Charity no. 1188903

**5th ANNUAL GENERAL MEETING**

**9 April 2024**

## Reference and administration detail

Charity name: Art Friends Cambridgeshire

Registered charity number: 1188903

Charity's principal address: 15 Cambridge Place, Cambridge CB2 1NS

Names of the charity trustees who managed the charity during the year

	Trustee name	Office
1	Jenny Josselyn	Chair
2	Frances Hazlehurst	Secretary
3	Kate Steen	Treasurer
4	Ann Keith	Membership Secretary
5	Janet Huskinson	Grants Officer (appointed 17 July 2023)

**Bank:** NatWest,  
21 Petty Cury, Cambridge CB2 3NE

**Independent Examiner:** Jeremy Wong  
59 Bridle Way, Grantchester,  
Cambridge CB3 9NY

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2023

The Trustees of Art Friends Cambridgeshire (AFC) present their annual report and financial statements of the charity for the year ended 31 December 2023 and confirm they comply with the requirements of the Charities Act 2011. This report has been compiled in accordance with The Charity Commission guidance for small non-company charities and the constitution. As the charity is below the larger charity threshold, it has elected to prepare its accounts on a receipts and payments basis, in accordance with commission's guidance Charity reporting and accounting: the essentials (CC15d).

## Structure, governance and management

The Charity is constituted as an unincorporated association. It is controlled by its governing document, which is a constitution adopted 7 February 2019, as amended 31 March 2020, and registered with the Charities Commission on 4 April 2020 with registration number 1188903.

Trustees may be appointed by the Management Committee during the year and are elected or re-elected annually at the Annual General Meeting. All trustees give their time voluntarily and receive no remuneration or other benefits.

The Management Committee, which comprises the trustees, oversees the activities of the Charity. The Management Committee welcomes the views of members, who may also serve as volunteers, in deciding the activities to be run.

## **Objectives and Activities**

The objects of the Charity as set out in its governing document are for the public benefit and are:

- (1) the advancement of education in the subjects of art, culture and heritage by providing in particular but not exclusively lectures, workshops, tours and other events at museums, galleries, historic buildings and sites;
- (2) the advancement of the arts, culture and heritage by making grants to projects, museums or galleries that promote the arts, culture and heritage.

## **Main activities**

AFC provides events and lectures related to our aims. AFC also makes grants to projects, museums or galleries that promote the arts, culture and heritage, and these may be proposed by members, our lecturers or event venues to reinforce the benefits of our fund-raising events. During the financial year, apart from one lecture given by Zoom, we were able to return to a programme which resembled more closely pre-pandemic arrangements. In planning our activities for the year, we continued to keep in mind the Charity Commission's guidance on public benefit at our Management Committee meetings. This report addresses in more detail what has been done during the year to carry out those purposes.

## **Grant-giving policy**

The charity's grant-giving policy is reviewed annually to ensure that it reflects AFC's objectives, and due diligence is given to ensure proposed grants clearly benefit the public. The criterion of public benefit may be met in a range of ways, for example through educational projects, including provision of learning materials; funding of training in specific conservation skills; support for conservation projects or those which enable the accessibility to the public of works of art and other cultural objects in museums, galleries and buildings of artistic or historic importance.

Our grant-giving frequently has links to our events but the charity also welcomes approaches for funding for other projects which would meet our objectives. (See Appendix B)

## **Contribution made by volunteers and other supporters**

We are grateful for the many hours that volunteers have spent supporting the activities of AFC during 2023. In particular, we are grateful to those volunteers who organised events and ticketing, those who have been co-hosts at Zoom lectures and those who have helped with administration, website maintenance and mailing. We also thank our members for their support of our events and lectures and are grateful to those who make suggestions for events and lecturers.

In addition to the management committee, (who, as well as being trustees, are much involved with organising events and lectures) our volunteers have included Richard Andrewes, Julia Bagguley, Tricia Bennett, Sue Cross, Mary Garratt, Rachel Sinfield and Roddy Steen.

Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.

We are also enormously grateful to our guides and lecturers who have contributed a considerable amount towards the money we have raised by reducing or waiving their fees, and to members who have made donations.

## Visits, lectures and events

AFC offered a programme of visits, lectures and events which was well supported by our loyal membership:

- Zoom lecture by Frank King, Chairman of the British Sundial Society and delineator of a number of sundials: *Sundials: time as an art form*
- In-person lecture by Carol Humphrey, Honorary Keeper of Textiles at the Fitzwilliam Museum: *Textile Collectors of the Fitzwilliam*
- *A Curator's Insights at the Museum of Archaeology and Anthropology*: Visit to the Museum, introduction and visit to the exhibition *Colour: Art, Science and Power* and an opportunity to handle pieces from the Museum's collections in a guided session with Museum staff
- Guided Visit to Belchamp Hall, to the Church of St Mary the Virgin, Belchamp Walter and to the Church of St Mary the Virgin at Gestingthorpe
- In-person lecture by Hugh Belsey, formerly Curator of Gainsborough House, *Raynham Hall: divine in the symmetry of its proportion*.
- Visit to Longthorpe Tower and to St Pega's Church, Peakirk, with an introduction to the 14<sup>th</sup> century wall paintings given by Dr Avril Lumley Prior, historian and archaeologist
- In-person lecture (following the Annual General Meeting) by Andrew Lacey, historian specialising in the Tudor and Stuart periods, *Sir Christopher Wren at 300!*
- Guided Visit to Kelmscott Manor, Oxfordshire
- Two visits to Quy Hall, Cambridgeshire, guided by the owner.

## Financial review

We had 107 members. Income from subscriptions received during 2023, and from the additional amount paid by non-members attending events, amounted to £2,149.00. Administrative expenses amounted to £1,083.42 (see Appendix A).

Funds raised from events, after deducting costs, amounted to £3,664.34 of which £559.05 was added to the Grant Fund. We made designated donations of £6,080.00, including from surplus carried over from events in 2022, (see Appendix B). At the end of the year we carried forward £468.00 from events for payment during 2024.

We received £1,256.74 from HMRC, being our first claim for reimbursement for Gift Aid covering the last four years, which was paid into the Grant Fund. During the year £4,000.00 was transferred to the Grant Fund from the accumulated excess funds in the Subscription Account. Three grants were made which did not relate to events, totalling £2,500 (see Appendix B).

At the end of the year we carried forward £3,318.83 in the Grant Fund, and £3,485.02 was retained in the Subscriptions Account for administration.

## Reserves policy

It is AFC's policy to maintain a balance on its subscription account, which equates to at least the budgeted expenses for the following year, including a sum to cover emergency situations that may arise from time to time.

## **AFC's first five years, and future plans**

AFC held its inaugural Annual General Meeting on 1 April 2019. In the five years since, despite the restrictions arising from the Covid pandemic, some 49 lectures, visits and study mornings (or afternoons) have been arranged by our very active group of committee members and volunteers. Grants to the value of nearly £30,000 have been made to 35 projects, £25,590 being events-related donations and £4,020 being donations made independently of any event.

The Committee was cheered by members' supportive response to the potential ways forward put to them at the Annual General Meeting in 2023 and is hugely grateful to those members who came forward to offer their services to replace retiring Management Committee members. As a result of their generosity AFC continues in good shape and good heart. At the AGM members will be invited to elect new officers to the Management Committee and can look forward to a varied programme of events for the remainder of 2024.

## **Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature .....

Full name **Jennifer Mary Josselyn**

Position **Chairman** Date .....

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Appendix A: Independent Examiner's Report, and Accounts for the year ended 31 December 2023

Appendix B: List of Beneficiaries

# AFC

Art  
Friends  
Cambridgeshire

## APPENDIX A

### INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS FOR THE YEAR 2023

#### FOR ART FRIENDS CAMBRIDGESHIRE

Charity No. 1188903

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> December 2023. As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I have completed my examination. I confirm that no material matters have come to my attention (other than disclosed below\*) in connection with the examination which gives me cause to believe that in any material respect:

- Accounting records were not kept in accordance with section 130 of the Act or
- The accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:.....Jeremy Francis Wong.....

Name:.....JEREMY FRANCIS WONG..... Date:.....28.iii.24.....

Address:.....59 BRIDGE WAY, GRANTHAM, NG10 1JY.....

\* Notes:

1.

## APPENDIX A

### ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2023

**BALANCE IN ACCOUNT brought forward from 2022** 10,555.20

#### 2023 INCOME

Subscription income	2,080.00	
Non-Member Ticket Loadings	69.00	2,149.00
Donations (£10) & Gift Aid (£1256.74)	1,266.74	
Event Income	10,846.00	
Total income for year	14,261.74	14,261.74

#### 2023 EXPENDITURE

Event expenses	7,181.66	
Administration		
Insurance, website, Independent Examiner	546.44	
AGM	345.64	
Stationery, printing, stamps	191.35	1,083.43
Grants (see Appendix B)	8,580.00	
Total expenditure	16,845.09	

**Profit/loss for the year** -2,583.35 -2,583.35

**Net balance for the year** 7,971.85

**Cash at bank 31 December 2023** 7,971.85

#### Represented by

Tickets for 2024 events paid in advance	700.00
Retained for administration account (subs)	3,485.02
Grant Fund (inc. Peakirk £468, G/F £3,318.83)	3,786.83
	7,971.85

## APPENDIX B

### List of Beneficiaries 2023 : Grants relating to events

February	<b>Gainsborough's House, Sudbury:</b> Acquisition Fund	£800.00
February	<b>ARTIculation (Roche Educational Trust) 2022:</b> For travel grants for young people to visit museums and galleries and to take part in ARTIculation activities	£530.00
May	<b>Fitzwilliam Museum:</b> Textile conservation to enable the display of the Walston Dalmatic in the Rothschild Gallery	£500.00
May	<b>Museum of Archaeology and Anthropology:</b> For the development of temporary exhibitions and to increase access to the collection through engagement work	£500.00
August	<b>Wisbech and Fenland Museum:</b> For new display cabinets in the reception area of the Museum	£1,000.00
December	<b>Lettering Arts Trust:</b> To fund a specialist workshop for four professional letter-cutters seeking to learn the specialist skills necessary to design and create sundials	£1,000.00
December	<b>St Mary the Virgin, Belchamp Walter:</b> Towards the conservation of mediaeval wall paintings	£1,000.00
December	<b>Society of Antiquaries for Kelmscott Manor:</b> Towards the Tapestry Room Appeal, to conserve 17th-century Dutch tapestries	£750.00
<b>TOTAL:</b>		<b>£6,080.00</b>

### List of Beneficiaries 2023 : Grants not relating to events

May	<b>Kettle's Yard:</b> Towards the purchase of a ceramic plate in recognition of the service of Jean Calhoun to AFC and Kettle's Yard	£500.00
May	<b>Museum of Cambridge</b> Towards the conservation of a portrait of Josiah Chater	£500.00
December	<b>Stained Glass Museum, Ely:</b> Towards the provision of learning materials	£1,500.00
<b>TOTAL:</b>		<b>£2,500.00</b>

**TOTAL GRANTS PAID 2023**

**£8,580.00**