

**Art Friends Cambridgeshire**

Report and Financial Statements  
Year ended: 31 December 2022

Charity no. 1188903

**4th ANNUAL GENERAL MEETING**

**17 July 2023**

## Reference and administration detail

Charity name: Art Friends Cambridgeshire

Registered charity number: 1188903

Charity's principal address: 15 Cambridge Place, Cambridge CB2 1NS

Names of the charity trustees who managed the charity during the year

	Trustee name	Office
1	Jenny Josselyn	Chair
2	Frances Hazlehurst	Secretary
3	Kate Steen	Treasurer
4	Ann Keith	Membership Secretary
5	John Harding	Grants Officer

**Bank:** NatWest,  
21 Petty Cury, Cambridge CB2 3NE

**Independent Examiner:** Jeremy Wong  
59 Bridle Way, Grantchester,  
Cambridge CB3 9NY

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022

The Trustees of Art Friends Cambridgeshire (AFC) present their annual report and financial statements of the charity for the year ended 31 December 2022 and confirm they comply with the requirements of the Charities Act 2011. This report has been compiled in accordance with The Charity Commission guidance for small non-company charities and the constitution. As the charity is below the larger charity threshold, it has elected to prepare its accounts on a receipts and payments basis, in accordance with commission's guidance Charity reporting and accounting: the essentials (CC15d).

### Structure, governance and management

The Charity is constituted as an unincorporated association. It is controlled by its governing document, which is a constitution adopted 7 February 2019, as amended 31 March 2020, and registered with the Charities Commission on 4 April 2020 with registration number 1188903.

Trustees may be appointed by the Management Committee during the year and are elected or re-elected annually at the Annual General Meeting. All trustees give their time voluntarily and receive no remuneration or other benefits.

The Management Committee, which comprises the trustees, oversees the activities of the Charity. The Management Committee welcomes the views of members, who may also serve as volunteers, in deciding the activities to be run.

## **Objectives and Activities**

The objects of the Charity as set out in its governing document are for the public benefit and are:

- (1) the advancement of education in the subjects of art, culture and heritage by providing in particular but not exclusively lectures, workshops, tours and other events at museums, galleries, historic buildings and sites;
- (2) the advancement of the arts, culture and heritage by making grants to projects, museums or galleries that promote the arts, culture and heritage.

## **Main activities**

AFC provides events and lectures related to our aims. AFC also makes grants to projects, museums or galleries that promote the arts, culture and heritage, and these may be proposed by our lecturers or event venues to reinforce the benefits of our fund-raising events. During the financial year, restrictions relating to the coronavirus (COVID-19) outbreak were eased and we were able to return to a more active programme. In planning our activities for the year, we continued to keep in mind the Charity Commission's guidance on public benefit at our Management Committee meetings. This report addresses in more detail what has been done during the year to carry out those purposes.

## **Grant-making policy**

The charity's grant-making policy is to ensure that grants are made only to meet its objectives and that due diligence is made to ensure that any donation will be of value to the public. Value to the public is either direct, through educational projects and access to museums, galleries, exhibitions or buildings of artistic importance, or indirect, through support for research or archival material which will be available to the public for research purposes. In the case of response to an appeal, the policy is to ensure that the appeal has been duly approved by the trustees of a charitable organisation or equivalent responsible and informed body.

The charity also invites applications for grants from organisations and other beneficiaries identified and nominated by members. Wherever possible we would hope to arrange an event in conjunction with a successful beneficiary.

The grant-making policy is reviewed annually to ensure that it reflects the charity's objectives and thereby advances public benefit.

## **Contribution made by volunteers and other supporters**

We are grateful for the many hours that volunteers have spent supporting the activities of AFC during 2022. In particular, we are grateful to those volunteers who organised events and ticketing, those who have been co-hosts at Zoom lectures and those who have helped with administration, website maintenance and mailing. We also thank our members for their enthusiasm in returning to in-person events and lectures following the easing of pandemic restrictions, and to those who make suggestions for events and lecturers.

In addition to the management committee, (who, as well as being trustees, are much involved with organising events and lectures) our volunteers in these roles have included Richard Andrewes, Julia Bagguley, Tricia Bennett, Sue Cross, Mary Garratt, Rachel Sinfield and Roddy Steen.

Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.

We are also enormously grateful to our guides and lecturers who have contributed a considerable amount towards the money we have raised by reducing or waiving their fees, and to members who have made donations.

## **Achievements and performance**

Despite the challenges of the coronavirus epidemic, from which we began to emerge during the year, AFC offered a programme of lectures and events which was well supported by our loyal membership. We organised:

Study mornings or afternoons:

- Study morning with Cambridge master printmaker Kip Gresham, in connection with the exhibition *Language of Abstraction* at Fen Ditton Gallery. In aid of Art Friends Cambridgeshire Grant Fund.
- Study morning with Penny Price, Fellow of the Society of Scribes and Illuminators, demonstrating how she made a facsimile of a page from the Metz Pontifical for the Fitzwilliam Museum, and including a practical introduction to gilding. In aid of Art Friends Cambridgeshire Grant Fund.
- Afternoon introduction to the Skilliter Centre for Ottoman Studies and presentation on Islamic Book Bindings. In aid of the Skilliter Centre, for the conservation of book bindings.

Visits:

- Visit to Emmanuel College, Cambridge, including guided tour of portraits in the Old Library, Hall, Parlour and Gallery. In aid of Emmanuel College art website project
- Visit to Braxted Park, including guided tour of art collection, and Cressing Temple, including guided tours of the site and of the Walled Garden. In aid of the Art Friends Cambridgeshire Grant Fund.
- Visit to St Paul's Walden Bury, guided tour of part of the house and Grade I listed garden, guided visits to St Paul's Walden Parish Church and St Martin's Preston. In aid of the Art Friends Cambridgeshire Grant Fund.
- Two visits to the Cambridge Central Mosque, Europe's first eco-friendly mosque and the first purpose-built mosque in the city. In aid of the Art Friends Cambridgeshire Grant Fund.
- Day visit to Wisbech: welcome by the Mayor in the Council Chamber, visit to the Wisbech and Fenland Museum and to Octavia Hill's birthplace museum. In aid of Wisbech museums.
- "No Frills" visit to the exhibition "Japan: Courts and Culture" at the Queen's Gallery, Buckingham Palace.

Lectures:

- Zoom lecture by David Luard, a leading conservator of Grinling Gibbons' carvings: *Grinling Gibbons: master craftsman*, in aid of the Grinling Gibbons Society.
- Zoom lecture by Alistair Burtenshaw (Brice Director and Chief Executive of Watts Gallery-Artists' Village): *The Artist's Studio as a Museum: from the home of George Frederic and Mary Seton Watts to an international network alive today*, preceded by a short talk by one of the 2021 contestants for the national ARTiculation Prize, in aid of The Roche Court Education Trust

- In-person lecture by Mark Bills (Director of Gainsborough House): *Dickens and Art: an exploration of Dickens' engagement with the Fine Arts*, followed by mince pies and punch. In aid of Gainsborough House.

## Financial review

Funds raised from events amounted to £5,270.64. We made designated donations of £3,166.50 (see Appendix B). Our policy when visiting places which do not charge admission is to make a donation in lieu of tickets. During the year this amounted to £325.00. At the end of the year we carried forward £1,770.85 from events for payment during 2023.

We had 137 members. Income from subscriptions and from the additional amount paid by non-members attending events amounted to £3,030.50. Administrative expenses, which were less than they might have been because of fewer mailings and lower than anticipated costs relating to the AGM, amounted to £755.85. A surplus of £500.59 from the 2022 AGM is shown in the 2022 Accounts under Grants. *[Note: this was transferred to the Administration/Subscription Account in 2023.]*

At the end of the year we carried forward £2,238.90 in the Grant Fund, which included £1,000 allocated during the year from surplus in the Administration/Subscription Account. *[Note: at its meeting in January 2023, the Committee agreed to transfer a further £3,000 to the Grant Fund.]*

## Reserves policy

It is AFC's policy to maintain a balance on its subscription account, which equates to at least the budgeted expenses for the following year, including a sum to cover emergency situations that may arise from time to time.

## Future plans

The Future of Art Friends Cambridgeshire will be discussed under Item 5.

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature .....

Full name **Jennifer Mary Josselyn**

Position **Chairman**

Date .....

Appendix A: Independent Examiner's Report, and Accounts for the year ended 31 December 2022

Appendix B: List of Beneficiaries

## APPENDIX A

### INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS FOR THE YEAR 2022

#### FOR ART FRIENDS CAMBRIDGESHIRE

Charity No. 1188903

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> December 2022. As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I have completed my examination. I confirm that no material matters have come to my attention (other than disclosed below\*) in connection with the examination which gives me cause to believe that in any material respect:

- Accounting records were not kept in accordance with section 130 of the Act  
or
- The accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Jeremy Wong

Name: TEREMY WONG Date: 11.1.23

Address: 59 BRIDLE WAY  
GRANTCHESTER CAMBS CB39MY

\* Notes:

# ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2022

**AFC**  
Art  
Friends  
Cambridgeshire

## BALANCES IN ACCOUNT brought forward from last year

£

Members' Excess Payment	20.00		
Subscription Surplus	4,632.21		
Grant Fund Balance	<u>509.06</u>		
	<b>5,161.27</b>		<b>5,161.27</b>

## 2022 INCOME

Subscriptions	2,840.00		
Event Income	9,027.00		
Non-Member Admin. Loading	190.50		
Donations to AFC/GF (including from Members Excess)	2,626.84		
Donations to Subs A/c from AGM Surplus	<u>500.59</u>		
	<b>15,184.93</b>	15,184.93	
<b>2023 Income</b>	228.00	228.00	
		<b>15,412.93</b>	15,412.93

## 2022 Expenditure

Routine Expenditure	755.85		
Transfer from Sub. Fund to Grant Fund	1,000.00		
Other transfers between categories inc. 2023	135.99		
Event Expenditure	3,756.36		
Cash in hand to Pay out	<u>1,770.85</u>		
	7,419.05	7,419.05	

## DONATIONS PAID TO CHARITIES

Events Surplus Paid Direct	3,095.09		
Direct from Grant Fund	<u>897.00</u>		
<b>TOTAL DONATIONS PAID TO CHARITIES</b>	3,992.09	<u>3,992.09</u>	
		<b>11,411.14</b>	-11,411.14
			<b>4,001.79</b>

<b>2022 SURPLUS INCOME FOR YEAR</b>	<b>15,412.93</b>	-11,411.14	<b>4,001.79</b>
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## CASH @ BANK 31ST DECEMBER 2022

10,555.20

<u>Less</u>	2023 Subs Paid	40.00		
	2304 Deposit Paid	<u>50.00</u>	-90.00	
<u>Add</u>	Event Surplus to be Paid out	1,770.85		
	Tickets & Ldgs for 2301 Lecture	<u>228.00</u>		
		1,998.85	<u>1,998.85</u>	
			1,908.85	

## BALANCES IN ACCOUNT @ 31st December 2022

Subscription Surplus	6,407.45		
Grant Fund	<u>2,238.90</u>		
	8,646.35	<u>8,646.35</u>	
		<b>10,555.20</b>	<b>10,555.20</b>

APPENDIX B

**List of Beneficiaries 2022**

March	<b>ARTiculation 2021:</b> For travel grants for young people to visit museums and galleries and to take part in ARTiculation activities	£510.00
May	<b>Emmanuel College:</b> For the production of short videos on the College portraits to enhance information on them on the ArtUK website	£531.50
May	<b>Grinling Gibbons Society:</b> To develop the Grinling Gibbons exhibition at Compton Verney as an on-line exhibition, making it a free-access resource	£865.00
October	<b>Skilliter Centre, Newnham College:</b> For the restoration of Ottoman/Islamic book bindings in the Skilliter Library to enable books to be consulted by researchers and other visitors	£550.00
October	<b>Octavia Hill Museum, Wisbech:</b> To top up the entrance fee	£160.00
October	<b>Cambridge Sculpture Trails:</b> To support the updating and maintenance of on-line information	£550.00
	<b>TOTAL:</b>	<b>£3,166.50</b>
	<b>Funds raised from events held during 2022:</b>	<b>£5,270.64</b>