

AFC

Art
Friends
Cambridgeshire

Art Friends Cambridgeshire

Report and Financial Statements
Year ended: 31 December 2021

Charity no. 1188903

3rd ANNUAL GENERAL MEETING

21 July 2022

Reference and administration detail

Charity name: Art Friends Cambridgeshire

Registered charity number: 1188903

Charity's principal address: 15 Cambridge Place, Cambridge CB2 1NS

Names of the charity trustees who managed the charity during the year

	Trustee name	Office	Dates acted if not for whole year
1	Jenny Josselyn	Chair	
2	Sue Cross	Secretary	Resigned: 26 August 2021
3	Frances Hazlehurst	Secretary	Appointed: 26 August 2021
4	Kate Steen	Treasurer	
5	Ann Keith	Membership Secretary	
6	John Harding	Grants Officer	
7	Janet Eastwood	Committee Member	Resigned: 26 August 2021

Bank: NatWest,
56 St Andrews Street, Cambridge CB2 3DA

Independent Examiner: Jeremy Wong
59 Bridle Way, Grantchester,
Cambridge CB3 9NY

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

The Trustees of Art Friends Cambridgeshire (AFC) present their annual report and financial statements of the charity for the year ended 31 December 2021 and confirm they comply with the requirements of the Charities Act 2011. This report has been compiled in accordance with The Charity Commission guidance for small non-company charities and the constitution. As the charity is below the larger charity threshold, it has elected to prepare its accounts on a receipts and payments basis, in accordance with the Commission's guidance *Charity reporting and accounting: the essentials* (CC15d).

Structure, governance and management

The Charity is constituted as an unincorporated association. It is controlled by its governing document, which is a constitution adopted 7 February 2019, as amended 31 March 2020, and registered with the Charities Commission on 4 April 2020 with registration number 1188903.

Trustees may be appointed by the Management Committee during the year and are elected or re-elected annually at the Annual General Meeting. All trustees give their time voluntarily and receive no remuneration or other benefits.

The Management Committee, which comprises the trustees, oversees the activities of the Charity. The Management Committee welcomes the views of members, who may also serve as volunteers, in deciding the activities to be run.

Objectives and Activities

The objects of the Charity as set out in its governing document are for the public benefit and are:

- (1) the advancement of education in the subjects of art, culture and heritage by providing in particular but not exclusively lectures, workshops, tours and other events at museums, galleries, historic buildings and sites;
- (2) the advancement of the arts, culture and heritage by making grants to projects, museums or galleries that promote the arts, culture and heritage.

Main activities

AFC provides events and lectures related to our aims. AFC also makes grants to projects, museums or galleries that promote the arts, culture and heritage, and these may be proposed by our lecturers or event venues to reinforce the benefits of our fund-raising events. During the financial year, activities continued to be impacted by the coronavirus (COVID-19) outbreak. Activities were adapted in line with the terms of our charity's existing charitable objects. In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our Management Committee meetings. This report addresses in more detail what has been done during the year to carry out those purposes.

Grant-making policy

The charity's grant-making policy is to ensure that grants are made only to meet its objectives and that due diligence is made to ensure that any donation will be of value to the public. Value to the public is either direct, through educational projects and access to museums, galleries, exhibitions or buildings of artistic importance, or indirect, through support for research or archival material which will be available to the public for research purposes. In the case of

response to an appeal, the policy is to ensure that the appeal has been duly approved by the trustees of a charitable organisation or equivalent responsible and informed body.

The charity also invites applications for grants from organisations and other beneficiaries identified and nominated by members. Wherever possible we would hope to arrange an event in conjunction with a successful beneficiary.

The grant-making policy will be reviewed annually to ensure that it reflects the charity's objectives and thereby advances public benefit.

Contribution made by volunteers and other supporters

We are grateful for the many hours that volunteers have spent supporting the activities of AFC during 2021. In particular, we are grateful to those volunteers who organised events and ticketing, those who have been co-hosts at Zoom lectures and those who have helped with administration, website maintenance and mailing. We also thank our members for their enthusiasm in adopting the new event booking procedures using the website and to those who make suggestions for events and lecturers.

In addition to the management committee, (who, as well as being trustees, are much involved with organising events and lectures) our volunteers in these roles have included Richard Andrewes, Tricia Bennett, the late Jean Calhoun, Mary Garratt and Roddy Steen.

Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.

We are also enormously grateful to our guides and lecturers who have contributed a considerable amount towards the money we have raised by reducing or waiving their fees, and to members who have made donations.

Achievements and performance

Despite the challenges which continued to be presented by the coronavirus pandemic, AFC offered a programme of lectures and events which was well supported by our loyal membership. A total of £3,799.01 was raised for donations, see Events and Beneficiaries Report at Appendix B.

We organised visits to:

- St Giles' Church Cambridge: with an introduction to the church's history and richness of its interior furnishings. In aid of Friends of St Giles' Church Window Appeal
- St Mary the Virgin, Wellingborough (Sir Ninian Comper's masterpiece), St Mary's, Higham Ferrers, the chantry chapel, Bede House, castle and Chichele College. In aid of Art Friends Cambridgeshire Grant Fund.
- the Dorothy Garrod Building and associated gardens, Newnham College, Cambridge. In aid of Art Friends Cambridgeshire Grant Fund
- Bury St Edmunds: Mary Beale Exhibition at Moyse's Hall and tour of the Guildhall. In aid of Art Friends Cambridgeshire Grant Fund.

We held a number of lectures by Zoom:

- Jennifer Scott, The Sackler Director, Dulwich Picture Gallery: *Old Masters in time of crisis*, in aid of the Gallery
- James Rothwell, the National Trust's Curator of Decorative Arts: *The Dining Table as Battlefield: silver for courtiers and diplomats from Ickworth, Suffolk*, in aid of Moyse's Hall, Bury St Edmunds, to support their Mary Beale exhibition
- Dominic Wallis, Head of Development, The Society of Antiquaries: *Kelmscott Manor: William Morris and his legacy*, in connection with the Annual General Meeting.
- Craig Clunas, FBA, Professor Emeritus of the History of Art, University of Oxford: *Doubts about modern art in China: a tale of two Xu*. This was preceded by a short talk by one of the 2020 contestants for the national ARTiculation Prize), in aid of The Roche Court Education Trust.

In addition, members were offered the opportunity to enjoy “Cocktails from the Frick”, curator-led talks (available on the Frick Collection’s website) with the suggested accompaniment of an appropriate cocktail.

Trustees

Sue Cross, who took up the position of Secretary on 1 January 2021, resigned with effect from 26 August 2021, albeit she had to step back from minuting a few meetings before then. John Harding kindly took on those duties until Frances Hazlehurst was appointed Secretary at the Annual General Meeting on 26 August 2021. All other Trustees continued to offer their services for the calendar year 2021.

Financial review

We had 160 members during the year, producing a subscription income of £3,200 for administrative expenses. Non-member administrative contributions on ticket sales added £37.50 to this.

We made donations during the year of £3,391.03 as described in Appendix B. Administrative expenses, which were less than they might have been because we had lower printing and mailing costs than budgeted for on account of the impact of the coronavirus epidemic, amounted to £1,135.15.

At the end of the year we carried forward £1,154.14 designated for specific donation from events or yet to be designated, and £509.06 from the Grant Fund. £4,632.21 remained in the subscription/administration account. If, as is likely, the latter becomes more than we need to meet our reserves policy (see next paragraph) we would transfer the surplus to the Grant Fund.

Reserves policy

It is AFC's policy to maintain a balance on its subscription account, which equates to at least the budgeted expenses for the following year, equivalent to £2,228.60 for 2021, including a sum to cover emergency situations that may arise from time to time. The balance of £4,632.00, held in the subscription account at the year end, exceeded this target.

Future plans and lecture survey

Despite the need to continue to take account of the coronavirus, a lively and varied programme of lectures, visits and other events is being devised for 2022 and further into the future. We seek to ensure that we protect and safeguard our members and volunteers in all our activities. Following a survey of members' views in 2022 we realised that holding lectures in the McCrum theatre would risk being unviable and therefore decided that the lecture programme for 2022/23 would continue to be held by Zoom. We shall endeavour to have smaller talk/study events during the day for those who enjoy in person events, bearing in mind the availability of parking and public transport where possible. We shall also continue to make an in person event to go with the AGM as we did in 2021 and are doing in 2022.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature

Full name **Jennifer Mary Josselyn**

Position **Chairman** Date **9 June 2022**

Appendix A: Independent Examiner's Report, and Accounts for the year ended 31 December 2021

Appendix B: Events and Beneficiaries

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS FOR THE YEAR 2021

FOR ART FRIENDS CAMBRIDGESHIRE

Charity Nod. 1188903

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2021. As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I have completed my examination. I confirm that no material matters have come to my attention (other than disclosed below*) in connection with the examination which gives me cause to believe that in any material respect:

- Accounting records were not kept in accordance with section 130 of the Act or
- The accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:.....Jeremy Wong.....

Name:.....JEREMY WONG.....Date:.....5.iii.22.....

Address:.....59 BRIDLE WAY, GRANTCHESTER
.....CAMBS CB3 9NY.....

*** Notes:**

1. A few receipts/vouchers (primary documentation) were not filed with accounts but payments were approved without such particular evidence.

ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2021

£

BALANCE IN ACCOUNT brought forward from last year	3,703.95
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2021 INCOME

Subscriptions	3,200.00
Event Income	5,305.00
Non-Member Admin. Loading	37.50
Donations to AFC/GF (including from Members Excess)	121.13
	8,663.63
	8663.63
	8,663.63

2021 Expenditure

Routine Expenditure	1,135.15
Transfer from Member Excess to Grant Fund	20.00
Event Expenditure	<u>1,505.99</u>
	2,661.14
	-2,661.14
	-2,661.14

DONATIONS PAID TO CHARITIES

Events Surplus Paid Direct	2,576.03
Direct from Grant Fund	<u>815.00</u>
TOTAL DONATIONS PAID TO CHARITIES	3,391.03
	-3,391.03
	<u>-3,391.03</u>

2021 SURPLUS INCOME FOR YEAR	2,611.46
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CASH @ BANK 31ST DECEMBER 2021	6,520.41
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<u>Less</u>	Event Surplus to be Paid out	1,154.14
	Tickets for 214 Lecture	<u>205.00</u>
		1,359.14
		1,359.14
		<u>-1,359.14</u>

Also Retained in Account

Member Excess Payment	20.00
Subscription Surplus	4,632.21
Grant Fund	<u>509.06</u>
	5,161.27
	<u>5,161.27</u>
	<u>5,161.27</u>

EVENTS AND BENEFICIARIES REPORT 2021

FUNDS RAISED FROM EVENTS IN 2021

EVENTS	BENEFICIARY
206 (Lecture) Dulwich Old Masters	1010.00
207 (Lecture) Ickworth/Rothwell	870.00
208 AGM/Lecture	68.84
209 St Giles' Windows	411.03
210 Northants Churches	285.00
211 Newnham 21	193.14
212 Bury St Edmunds	451.00
213(Lecture) Roche/Modern Chinese	510.00
Total	3,799.01

SUMS DONATED DURING THE YEAR 2021

David Parr House	500.00
Higham Ferrers Church 600 Appeal	600.00
Dulwich Picture Gallery	1010.00
Moyse's Hall Mary Beale exhibition	870.00
Friends of St Giles' Church	411.03
Total	3391.03